

Chain Crew Guidelines

- Communication MOST IMPORTANT:
- **NEVER** Comment to any coaches regarding the calls made or NOT made by the officials working the game.
- Always ask the HL to help you get either coaches or players back...DO NOT tell a player or coach to get out of your way...
- Know Down & Distance **EVERY PLAY**
- Down Box person should repeat down and line to gain/yard line to HL every play.
- (Optional, ask HL preference) Line to gain/Front Stake should let HL know if it is a first down by forward progress spot.

Responsibilities:

1. Contact HL on the crew either working at the stadium or on your crew if you are the 6th Man by TUESDAY NIGHT.
If contact information is not available in arbiter then follow regular varsity show time procedures (NLT 90 minutes prior to kickoff).
If you plan on attending pre-game be sure and ask what time it will start and BE SURE to BE ON TIME (don't be disruptive coming late).
2. **Dress:** Full uniform, except wear a white polo type shirt (short n long sleeves) instead of STRIPES. (ALWAYS pack stripe shirt...you never know when you might use it)
3. **CLEAN UNIFORM...SHINED SHOES....CLEAN HAT....**(no sweat stains)
4. Have couple of Clips to use vs taking from HL
5. Remember you are a part of the CREW working the game...You will go onto and leave the field with the other Officials working the game.

Mechanics:

1. 3 Chain Crew Members/Officials assigned.
 - a.) Two will work the chains...Line to Gain (LTG)
 - b.) One will work the Down Box...
 - c.) If a fourth official is assigned – they will work the Clip.
 - d.) Prior to the game the chain crew will assist the HL to make sure there are no problems with the chains
2. **Working the Chains on 1st down plays:**
 - a.) NEVER MOVE until you have been instructed by the HL.
 - b.) HUSTLE when you move...But DO NOT run over anybody
 - c.) HL will first set the Down Box and then chains set-up on the Down Box.
 - d.) Make sure chains are pulled tight.
 - e.) The clip will be put on the chain at the back of the nearest 5 yard. Line; If only 1-2 yard are between nearest five year line and back stake then go to next 5 yard line
 - f.) Always communicate with the HL what yard line you have clipped (ie..20, 25, 30, etc..)
3. **Working the Chains on non-1st down plays:**
 - a.) Down Box will move to forward point of the Ball after HL signals to you next down. Move to the forward progress spot BEFORE changing down box
 - b.) The LTG Crew will not move until a 1st down is gained.

c.) If HL has instructed you to move...but you see a penalty flag then get their attention by pointing to the flag

4. Measurements

a.) HL will move the Down Box Man to forward stake (LTG)

b.) HL will confirm with the DBM yard line clipped...The two LTG will go with HL to football

c.) The Front LTG crew member will give the Umpire their stake...while the Back LTG will continue to hold back stake

d.) If 1st down is gained then chain crew will hustle back to sideline and set up for a new 1st down

e.) If NOT a 1st down Chain Crew will remain on the field until the football is placed inside the Hash Marks... U and R will assist replacing the football back to the in-bound line (Hash Mark)

LTG crew members will return to sideline with HL, HL will assist to reset LTG. HL will move DBM crew member to spot.

5. Penalty Enforcement

HL will instruct you when to move...usually the HL will walk-off penalty first

REMEMBER TO ACT PROFESSIONAL AND YOU WILL BE TREATED PROFESSIONALLY....AND MOST IMPORTANT ENJOY WHAT YOU ARE DOING.....